



1390 Willow Pass Rd #560
 Concord, CA 94520
 Phone: 888-708-2713
 Fax: 888-708-2714

**Affiliate Branch
 Doc Request
 Concord Ops Center**

**Email doc request to:
Docs.concord@pcmloan.com**

Branch ID: _____ Date Requested: _____

Contact Name: _____ Email Address: _____ Phone Number: _____

Borrower's Name (as shown on docs): _____

Co-Borrower's Name (as shown on docs): _____

Additional Borrowers: _____

Title Only Borrowers: _____

Vesting: Husband and wife _____ An unmarried man _____ An unmarried woman _____ Married sole and separate _____

Property Address: _____

Escrow Company Name: _____ Contact: _____

Email Address: _____ Phone#: _____ Escrow #: _____

Real Estate Agents

Listing Company _____ Agent: _____

Selling Company _____ Agent: _____

PCM Fees total: \$995 / \$845 Streamline Refi's and Homepath Loans

<p style="text-align: center;"><u>BRANCH COMP (LPC):</u></p> <p>Branch Processing Fee: \$ _____ <u>(must be consistent at branch level)</u></p> <hr/> <p><u>Fees Per Most Recent GFE to match Box 2</u></p> <p>Total Discount Paid by Borrower: \$ _____</p> <p>Total Lender Credit Paid TO Borrower _____ all / _____ up to \$ _____</p>	<p style="text-align: center;"><u>DOC SUBMISSION REQUIREMENTS:</u></p> <p><input type="checkbox"/> Branch Doc Request – 1 of 4</p> <p><input type="checkbox"/> Doc Request RESPA Fee Sheet – 2 of 4 **Attach Credit and Appraisal Invoices</p> <p><input type="checkbox"/> Hazard Insurance Dec Page – 3 of 4 **Flood Insurance Dec Page if applicable</p> <p><input type="checkbox"/> Final lock Confirmation – 4 of 4** **Branch to <u>initial</u> Lock Confirmation</p> <p><input type="checkbox"/> Credit Breakdown Worksheet – **VA Mandatory</p> <p><input type="checkbox"/> Impounds: YES _____ NO _____</p>
<p>_____ Seller will credit borrower _____ all / _____ up to: \$ _____</p> <p>For: _____ NRCC's / _____ Pre-Paid's / _____ Specific Fees –<u>see attached: Credit Breakdown Worksheet.</u></p>	

Comments _____

- Fees - All fees listed on the doc request must match, or be decreased from the current GFE
 NOTE: Seller and Lender credits will not be applied to borrower paid fees for purposes of tax deductibility or APR tolerances unless they are shown in the seller/broker/lender columns on the Credit Breakdown Worksheet attached.
- I hereby certify I've paid no loan related fees which would decrease my compensation as per LO Comp for any **LPC** Loan.
- I hereby certify that all documents provided in the above referenced file are true and correct copies of the originals and that no upfront fees were collected from borrower until MDIA/RESPA requirements were met. I also certify that all "Red Flag" requirements have been fulfilled.

Branch Signature: _____ Date _____