



# Branch Doc Request Concord Branch

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[Docs.concord@pcmloan.com](mailto:Docs.concord@pcmloan.com)

1390 WillowPass Rd #560  
Concord, Ca 94520

### Branch Information

Branch ID: \_\_\_\_\_ Date Requested: \_\_\_\_\_  
Contact Name: \_\_\_\_\_ Email Address: \_\_\_\_\_ Phone Number: \_\_\_\_\_

### Borrower Information

Borrower's Name (as shown on docs): \_\_\_\_\_  
Co-Borrower's Name (as shown on docs) : \_\_\_\_\_  
Additional Borrowers: \_\_\_\_\_  
Title Only Borrowers: \_\_\_\_\_  
Vesting:  Husband and wife     An unmarried man     An unmarried woman     Married sole and separate  
If vesting with Power of Attorney or in a Trust we require prior approval

### Property Information

Property Address: \_\_\_\_\_

### Escrow Company

Company Name: \_\_\_\_\_ Contact: \_\_\_\_\_  
Email Address: \_\_\_\_\_ Phone#: \_\_\_\_\_ Escrow #: \_\_\_\_\_

### PCM Fees total: \$1200 / \$800 Streamline Refi's and Homepath Loans

#### BRANCH COMP:

Origination Fee \_\_\_\_\_  
Processing Fee \_\_\_\_\_  
Total SRP \_\_\_\_\_  
Less Branch Credit to Borrower (-) \_\_\_\_\_  
Other: \_\_\_\_\_  
**TOTAL COMP** \_\_\_\_\_

#### DOC SUBMISSION REQUIREMENTS:

- Branch Doc Request – 1 of 3
- Doc Request RESPA Fee Sheet – 2 of 3
- Final lock Confirmation – 3 of 3\*\*  
\*\*Branch to initial Lock Confirmation
- Credit Breakdown Worksheet – VA Mandatory

Branch will credit borrower  all /  up to: \$ \_\_\_\_\_ *Note: GFE Box 2 credit must be equal to or lower than*

Seller will credit borrower  all /  up to: \$ \_\_\_\_\_

For:  NRCC's /  Prepaids /  Specific Fees –see attached: Credit Breakdown Worksheet.

Fees – All fees listed on the doc request must match, or be decreased from the current GFE

NOTE seller and lender credits will not be applied to borrower paid fees for purposes of tax deductibility or APR tolerances unless they are shown in the seller/branch/lender columns on the Credit Breakdown Worksheet attached.

I understand that my total comp will be affected negatively by any tolerance violations paid to the borrower on the final HUD1

I hereby certify that no upfront fees were collected from borrower until MDIA/RESPA requirements were met:

Branch Signature: \_\_\_\_\_